

MAYOR AND CITY COUNCIL

CHRISTOPHER G. MILLER
MAYOR

JAMES L. McCARRON
MAYOR PRO TEM

JAMES A. WIEPRECHT
CITY MANAGER

BARRI R. AVALLONE
TREASURER

CLARA KALMAN
CLERK



COUNCIL MEMBERS

JUDITH K. FULLER

DIANE A. FOSTER

ELIZABETH W. CHANEY

CHRISTOPHER R. TILLMAN

AGENDA MAYOR AND CITY COUNCIL COMBINED MEETING MONDAY, NOVEMBER 4, 2024 7:30 PM

Opening: Pledge of Allegiance and roll call ▶

Approval of Minutes: Approval of the minutes of the October 9, 2024 combined meeting ▶

Proclamation: Municipal Government Works ▶

Council member statement regarding conflicts of interest on agenda items ▶

Public comment pertaining to agenda and non-agenda items ▶

Resolution, Ordinances and Agreements:

Adoption:

Resolution 2024 – 14 – Water allocation for November ▶

City Manager Report ▶

Department Reports

- Main Street Recommendations ▶

Legal Report ▶

New Business

1. Monthly Financial Report ▶
2. Accounts Payables ▶
3. Approval of Special Event Permit – National Capital Region Early Ford V8 Club Car Show –May 18, 2025 ▶
4. Sheetz Storm Water Management Agreement ▶
5. Request for approval of City Office roof & exterior repair proposal ▶

Council member Reports ▶

Adjournment ▶

Posted 10/31/24

CITY OF TANEYTOWN
RESOLUTION NO. 2024-14

WHEREAS, the Charter of the City of Taneytown gives the City Council power to operate and maintain a water system and take all necessary steps for the efficient operation thereof; and

WHEREAS, the Charter of the City of Taneytown gives the City Council the powers to exercise planning and zoning authority, under which the City has established a process for granting zoning certificates and building permits which serves to regulate construction and development within the City; and

WHEREAS, from time to time the City, based on water usage demand, improvements made to the water system, and other related factors, shall reassess the formula and calculations used to calculate available water capacity; and

WHEREAS, such a re-evaluation was conducted in August 2017 by the City and its Engineer and have used such findings in the creation of Exhibit A attached hereto; and

WHEREAS, the City Council of the City of Taneytown makes the following findings:

- A. The City of Taneytown has a limited water supply. The amount of water available for allocation to new or expanded uses is provided on Exhibit A, attached hereto and made a part hereof.
- B. It is necessary for the City of Taneytown to protect its limited water supply to allocate water capacity to existing, pending and future development within its jurisdictional boundaries to ensure the continuing economic development and stability of the City, and to ensure that development will not generate water demands which exceed available capacity.
- C. Substantial harm to the public health, safety and general welfare of the City in the form of premature exhaustion of its water supply and economic hardships will result from the issuance of unlimited development approvals.
- D. Under the mandate of State law the City has adopted a Water Capacity Management Plan to guide the development, use and allocation of drinking water appropriate for use by the City and its residents. The terms of the Water Capacity Management Plan require that the City give specific attention to water allocation.
- E. This Resolution is a fair and reasonable means of achieving, and substantially advances a public purpose and has been adopted to provide the controls necessary to accomplish this purpose.
- F. In making these findings the City Council has reviewed the background documentation and presentations by City staff and concludes that it reasonably supports these findings.

WHEREAS, the Mayor and City Council deem it in the best interest of the citizens of the City of Taneytown to use an allocation process for water currently available for new and expanded uses.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF TANEYTOWN that:

1. An allocation shall be made of the existing water supply for any existing lot of record where the owner has made application for a zoning certificate for improvements to said lot and the lot conforms in all ways to the Code of the City of Taneytown, or has already received the necessary waivers, variances, or special exceptions.
2. An allocation shall be made of the existing water supply for any development project that has received approval from the Taneytown Planning and Zoning Commission and has recorded plats.
3. An allocation shall be made of the existing water supply for any development to which water capacity was addressed under the terms of a Development Rights and Responsibilities Agreement.
4. The calculations used in forming this allocation plan are provided on Exhibit A.
5. This Resolution shall become effective upon passage of this Resolution.
6. This Resolution for the allocation of water supply shall expire as provided on Exhibit A.
7. Upon the expiration of this Resolution all allocations made under this Resolution, but not utilized shall be null and void. A reallocation of any existing water supply shall be made after that date by action of the Council.
8. This Resolution and the water allocation made thereunder does not in any way create a contract, agreement or other promise by the City to any party, to provide the water allocated beyond the effective dates of this Resolution. Any plans, decisions or determinations made in reliance of the allocations made in this Resolution or on the available water shown in Exhibit A are made at the parties own risk.
9. The City Staff is hereby empowered to enact policies necessary for the effective administration and enactment of the goals contained in the Resolution.

INTRODUCED THIS ____ DAY OF _____, 2024

CLARA J. KALMAN, CITY CLERK

PASSED THIS _____ DAY OF _____ 2024 BY A VOTE OF
_____ COUNCILMEMBERS IN FAVOR AND _____
COUNCILMEMBERS OPPOSED.

CLARA J. KALMAN, CITY CLERK

APPROVED THIS _____ DAY OF _____ 2024.

CHRISTOPHER G MILLER, MAYOR

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
THIS _____ DAY OF _____, 2024.

BY: _____

Exhibit A.

Resolution 2024-14
November 4, 2024
Water Allocation Plan

	<u>EDU</u>	<u>GPD</u>
Available Gallons per Day (GPD)		38,335
Allocated		
Infill	2 @ 250 gpd	500
Total Allocated		500
Available GPD Less Allocated		37,835
Projects with Preliminary Plan Approval		<u>0</u>
Remaining GPD		37,835

This allocation plan shall expire on December 9, 2024

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
000 - Non Applicable
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Operating Revenue							
Tax Revenue	70						
Local Revenue	700	279,938	1,197,883	3,536,398	(2,338,515)	(66)%	0
State Tax Revenue	710	0	163,755	1,031,025	(867,270)	(84)%	0
Total Tax Revenue		279,938	1,361,638	4,567,423	(3,205,785)	(70)%	0
County Revenue	80						
County Revenue	800	0	543,720	644,518	(100,798)	(16)%	0
Total County Revenue		0	543,720	644,518	(100,798)	(16)%	0
Local Revenue	90						
Finance	105	0	35	0	35	0 %	0
Clerk	120	0	0	150	(150)	(100)%	0
Zoning	200	80	5,535	5,100	435	9 %	0
Code Enforcement	210	50	1,250	2,000	(750)	(38)%	0
Roberts Mill - Head Start	430	50	200	600	(400)	(67)%	0
Police	500	260	34,858	127,700	(92,842)	(73)%	0
Streets	600	0	0	510,364	(510,364)	(100)%	0
Parks & Recreation	610	660	7,695	24,548	(16,853)	(69)%	0
Local Revenue	700	0	16,568	75,750	(59,182)	(78)%	0
Total Local Revenue		1,100	66,141	746,212	(680,071)	(91)%	0
Grant Revenue	95						
Police	500	0	1,310	0	1,310	0 %	0
Parks & Recreation	610	8,360	(310,809)	150,918	(461,727)	(306)%	0
Total Grant Revenue		8,360	(309,499)	150,918	(460,417)	(305)%	0
Fund Wide	99						
Fund Wide	999	0	0	1,930,923	(1,930,923)	(100)%	0
Total Fund Wide		0	0	1,930,923	(1,930,923)	(100)%	0
Total Operating Revenue		289,398	1,662,000	8,039,994	(6,377,994)	(79)%	0
Expenditures							
Administration	10						
Mayor and Council	100	10,858	29,571	107,053	77,482	72 %	0
Finance	105	18,889	84,712	270,915	186,203	69 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
000 - Non Applicable
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
City Manager	110	6,969	36,429	111,258	74,829	67 %	0
IT Dept	115	24,788	112,446	270,706	158,260	58 %	0
Clerk	120	7,376	31,024	128,082	97,058	76 %	0
Total Administration		68,879	294,183	888,014	593,831	67 %	0
Zoning & Code Enforcement	20						
Zoning	200	7,327	21,584	74,667	53,083	71 %	0
Planning and Zoning Commission	202	350	1,379	9,050	7,671	85 %	0
Code Enforcement	210	0	616	12,172	11,556	95 %	0
Total Zoning & Code Enforcement		7,677	23,578	95,889	72,311	75 %	0
Economic Development	30						
Economic Development	300	4,826	26,655	122,908	96,254	78 %	0
Total Economic Development		4,826	26,655	122,908	96,254	78 %	0
City Hall	40						
City Hall	400	29,237	55,823	326,931	271,108	83 %	0
City Hall - Annex	420	465	3,061	10,550	7,489	71 %	0
Roberts Mill - Head Start	430	474	369	2,590	2,221	86 %	0
Total City Hall		30,176	59,253	340,071	280,818	83 %	0
Public Safety	50						
Police	500	120,381	701,037	2,635,565	1,934,528	73 %	47,818
Police Secretary	510	3,883	15,470	61,024	45,554	75 %	0
Crossing Guard	520	881	1,561	21,363	19,802	93 %	0
Total Public Safety		125,144	718,068	2,717,952	1,999,884	74 %	47,818
Public Works	60						
Streets	600	92,556	671,910	2,970,786	2,298,876	77 %	0
Storm Water Management	605	0	47,673	150,500	102,827	68 %	0
Parks & Recreation	610	40,066	382,003	753,874	371,871	49 %	12,795
Total Public Works		132,621	1,101,586	3,875,160	2,773,574	72 %	12,795
Total Expenditures		369,324	2,223,322	8,039,994	5,816,672	72 %	60,612
Net Revenue Over Expenditures		<u>(79,925)</u>	<u>(561,322)</u>	<u>0</u>	<u>(561,322)</u>	<u>0 %</u>	<u>(60,612)</u>

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
228 - EDC - Main Street Facade Grant - Community Legacy
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Economic Development	30						
Economic Development	300	0	36,610	0	(36,610)	0 %	0
Total Economic Development		0	36,610	0	(36,610)	0 %	0
Total Expenditures		0	36,610	0	(36,610)	0 %	0
Net Revenue Over Expenditures		0	(36,610)	0	(36,610)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
231 - Roberts Mill & Broad St Street Reconstruction
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Public Works	60						
Streets	600	300	10,406	0	(10,406)	0 %	0
Total Public Works		300	10,406	0	(10,406)	0 %	0
Total Expenditures		300	10,406	0	(10,406)	0 %	0
Net Revenue Over Expenditures		<u>(300)</u>	<u>(10,406)</u>	<u>0</u>	<u>(10,406)</u>	<u>0 %</u>	<u>0</u>

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
232 - Antrim Blvd Streets
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Public Works	60						
Streets	600	3,481	6,109	0	(6,109)	0 %	0
Total Public Works		3,481	6,109	0	(6,109)	0 %	0
Total Expenditures		3,481	6,109	0	(6,109)	0 %	0
Net Revenue Over Expenditures		(3,481)	(6,109)	0	(6,109)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
333 - Wine Fest
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Public Works	60						
Parks & Recreation	610	980	2,080	0	(2,080)	0 %	0
Total Public Works		980	2,080	0	(2,080)	0 %	0
Total Expenditures		980	2,080	0	(2,080)	0 %	0
Net Revenue Over Expenditures		(980)	(2,080)	0	(2,080)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
1 - General Fund
334 - Harvest Fest
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Operating Revenue							
Local Revenue	90						
Parks & Recreation	610	0	820	0	820	0 %	0
Total Local Revenue		0	820	0	820	0 %	0
Total Operating Revenue		0	820	0	820	0 %	0
Expenditures							
Public Works	60						
Parks & Recreation	610	0	5,659	0	(5,659)	0 %	0
Total Public Works		0	5,659	0	(5,659)	0 %	0
Total Expenditures		0	5,659	0	(5,659)	0 %	0
Net Revenue Over Expenditures		0	(4,839)	0	(4,839)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
000 - Non Applicable
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Operating Revenue							
Public Works	60						
Water	620	5,041	440,281	2,504,395	(2,064,114)	(82)%	0
Sewer	630	0	564,156	3,604,411	(3,040,255)	(84)%	0
Total Public Works		5,041	1,004,437	6,108,806	(5,104,369)	(84)%	0
Total Operating Revenue		5,041	1,004,437	6,108,806	(5,104,369)	(84)%	0
Expenditures							
Public Works	60						
Water	620	44,737	212,240	2,504,395	2,292,155	92 %	0
Sewer	630	147,953	508,787	3,604,411	3,095,624	86 %	15,137
Total Public Works		192,690	721,027	6,108,806	5,387,779	88 %	15,137
Total Expenditures		192,690	721,027	6,108,806	5,387,779	88 %	15,137
Net Revenue Over Expenditures		(187,649)	283,410	0	283,410	0 %	(15,137)

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
602 - Water General Capital
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Operating Revenue							
Public Works	60						
Water	620	0	66,430	0	66,430	0 %	0
Total Public Works		0	66,430	0	66,430	0 %	0
Total Operating Revenue		0	66,430	0	66,430	0 %	0
Net Revenue Over Expenditures		0	66,430	0	66,430	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
617 - Westview Drive Water Main
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Public Works	60						
Water	620	0	20,899	0	(20,899)	0 %	0
Total Public Works		0	20,899	0	(20,899)	0 %	0
Total Expenditures		0	20,899	0	(20,899)	0 %	0
Net Revenue Over Expenditures		0	(20,899)	0	(20,899)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
630 - Sewer General Capital
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Operating Revenue							
Public Works	60						
Sewer	630	0	101,270	0	101,270	0 %	0
Total Public Works		0	101,270	0	101,270	0 %	0
Total Operating Revenue		0	101,270	0	101,270	0 %	0
Net Revenue Over Expenditures		0	101,270	0	101,270	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
638 - W Balt Mem Pk Sewer
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Public Works	60						
Sewer	630	200	17,925	0	(17,925)	0 %	0
Total Public Works		200	17,925	0	(17,925)	0 %	0
Total Expenditures		200	17,925	0	(17,925)	0 %	0
Net Revenue Over Expenditures		(200)	(17,925)	0	(17,925)	0 %	0

City of Taneytown
Statement of Revenues and Expenditures
2 - Utility Fund
641 - Sewer - Equipment Purchases
From 10/1/2024 Through 10/31/2024
(In Whole Numbers)

		Current FY25 Period Actual	Current FY25 Year Actual	Total Budget - Revised	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Encumbrances (07/01/2024 - 10/31/2024)
Expenditures							
Public Works	60						
Sewer	630	0	509,838	0	(509,838)	0 %	0
Total Public Works		0	509,838	0	(509,838)	0 %	0
Total Expenditures		0	509,838	0	(509,838)	0 %	0
Net Revenue Over Expenditures		0	(509,838)	0	(509,838)	0 %	0

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/2/2024	ALL050	31949	All-Shred, Inc.	Shredding	<u>413.25</u>
10/2/2024		Total 31949			413.25
10/2/2024	ARB005	31950	Arboreality Tree Experts LLC	MP - Stump Grinding	<u>375.00</u>
10/2/2024		Total 31950			375.00
10/2/2024	BUN000	31951	Willie Buntley	Reimbursment	<u>35.83</u>
10/2/2024		Total 31951			35.83
10/2/2024	CAR002	31952	The Carlsen Group, Inc.	Monthly Page Uploads	<u>95.00</u>
10/2/2024		Total 31952			95.00
10/2/2024	CAR015	31953	Carroll County Chamber of Commerce	100th Anniversary event	<u>2,500.00</u>
10/2/2024		Total 31953			2,500.00
10/2/2024	CAR050	31954	Carroll County Times	Newspaper Subscription through 1/8/25	<u>55.90</u>
10/2/2024		Total 31954			55.90
10/2/2024	CAR070	31955	CLSI	ROW Flowserve- antrim	<u>3,481.25</u>
10/2/2024		Total 31955			3,481.25
10/2/2024	COL000	31956	Colonial Life	Supplemental Insurance	<u>1,204.64</u>
10/2/2024		Total 31956			1,204.64
10/2/2024	DES005	31973	Design Associates Printing	Envelopes	<u>126.50</u>
10/2/2024		Total 31973			126.50
10/2/2024	ENG010	31974	Haleigh Engels	Travel to Training (toll)	<u>17.90</u>
10/2/2024		Total 31974			17.90
10/2/2024	FUE000	31975	Fuelman	Police Fuel	<u>421.35</u>
10/2/2024		Total 31975			421.35

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/2/2024	GET000	31976	GETTLE	RMP - Fountain	157.50
10/2/2024	GET000		GETTLE	Sewer M&R	1,525.70
10/2/2024	GET000		GETTLE	Water M&S	<u>1,105.29</u>
10/2/2024		Total 31976			2,788.49
10/2/2024	GUL000	31977	Jack A. Gullo, Jr.	Legal - Aug 2024	<u>6,200.00</u>
10/2/2024		Total 31977			6,200.00
10/2/2024	HEY000	31978	Heying Company	Park M&S	<u>5,985.00</u>
10/2/2024		Total 31978			5,985.00
10/2/2024	HOM006	31979	Home Paramount	Mp Pavillion pest control	<u>450.00</u>
10/2/2024		Total 31979			450.00
10/2/2024	LBW000	31980	L.B. Water Service, Inc.	Street M&S	<u>1,090.40</u>
10/2/2024		Total 31980			1,090.40
10/2/2024	LEA000	31981	Leaf	Printer Lease	<u>664.00</u>
10/2/2024		Total 31981			664.00
10/2/2024	LIB000	31982	Liberty Emblem Company	K9 Patches	<u>189.55</u>
10/2/2024		Total 31982			189.55
10/2/2024	MAS000	31983	Mason Dixon Auto Parts	Police & Street	<u>114.90</u>
10/2/2024		Total 31983			114.90
10/2/2024	MCI000	31984	MCI COMM SERVICE	Telephone - 410-756-2498 - Sewer -Carroll Vista Pump Station	35.83
10/2/2024	MCI000		MCI COMM SERVICE	Telephone - 410-756-6204 - Water - Well# 17	35.27
10/2/2024					<u>71.10</u>
10/2/2024	PLU000	31985	The Plumbery - WRF Enterprises, Inc.	various	<u>135.64</u>

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/2/2024		Total 31985			135.64
10/2/2024	POL005	31986	Pollu-Tech, Inc.	Sewer M&S	<u>1,800.00</u>
10/2/2024		Total 31986			1,800.00
10/2/2024	POT000	31987	Potomac Edison	STREET ELECTRIC	<u>6,958.07</u>
10/2/2024		Total 31987			6,958.07
10/2/2024	RES000	31988	Rescue One	AED	<u>4,900.00</u>
10/2/2024		Total 31988			4,900.00
10/2/2024	SMI010	31989	Smith's Port A Pots	Portlet Disposal	<u>1,950.00</u>
10/2/2024		Total 31989			1,950.00
10/2/2024	SMI015	31990	Kimberly Smith-Fuentes	Birds & Bourbon	<u>75.00</u>
10/2/2024		Total 31990			75.00
10/2/2024	STA011	31991	STAPLES INC.	Police M&S	483.89
10/2/2024	STA011		STAPLES INC.	Water M&S	<u>42.22</u>
10/2/2024		Total 31991			526.11
10/2/2024	TAN005	31992	Taneytown Auto Parts, Inc.	Street M&S	<u>170.94</u>
10/2/2024		Total 31992			170.94
10/2/2024	ULI000	31993	Uline	Parks M&S	<u>1,062.48</u>
10/2/2024		Total 31993			1,062.48
10/2/2024	VER000	31994	Verizon	CreekSide Pump Station	84.34
10/2/2024	VER000		Verizon	Telephone Charges	<u>978.50</u>
10/2/2024		Total 31994			1,062.84
10/2/2024	VER010	31995	Verizon Wireless	Cell phones	551.21
10/2/2024	VER010		Verizon Wireless	MDT Data	<u>520.13</u>
10/2/2024		Total 31995			1,071.34

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/2/2024	VER016	31996	Verizon	City Fiber Connect	<u>1,248.19</u>
10/2/2024		Total 31996			1,248.19
10/2/2024	WBM000	31997	W.B. Mason Co., Inc.	Office M&S	<u>208.02</u>
10/2/2024		Total 31997			208.02
10/2/2024	WEX000	31998	Wex Bank	Public Works Fuel	<u>2,695.95</u>
10/2/2024		Total 31998			2,695.95
10/4/2024	MAR068	EP0000000017255	Maryland State Retirement Agency	PGU Employee Contributions	<u>3,186.89</u>
10/4/2024		Total EP0000000017255			3,186.89
10/4/2024	KTB000	INV 734040	KTBS Payroll	KTBS Payroll Processing	<u>228.83</u>
10/4/2024		Total INV 734040			228.83
10/4/2024	KTB000	KTBS PR 10.04.24	KTBS Payroll	Net Payroll	79,902.56
10/4/2024	KTB000		KTBS Payroll	PAYROLL PPE -	<u>33,948.87</u>
10/4/2024		Total KTBS PR 10.04.24			113,851.43
10/4/2024	CHE015	PPE 9.26.24 #84527	Chesapeake Employers	Worker's Comp Disbursement	<u>4,132.54</u>
10/4/2024		Total PPE 9.26.24 #84527			4,132.54
10/17/2024	ALS000	31999	ALS Group USA Corp.	Sewer Contract	<u>1,317.50</u>
10/17/2024		Total 31999			1,317.50
10/17/2024	CAR002	32001	The Carlsen Group, Inc.	Monthly Page Uploads \$ Annual Fee	<u>590.00</u>
10/17/2024		Total 32001			590.00
10/17/2024	CAT000	32002	Certified Water Testing, LLC	Drinking Water Analyses	1,070.00
10/17/2024	CAT000		Certified Water Testing, LLC	Waste water Analyses	<u>4,185.00</u>

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/17/2024		Total 32002			5,255.00
10/17/2024	COM015	32003	COMPTROLLER OF MARYLAND-BAY RESTORATION	Bay Restoration Fee - 3QTR2024	49,788.00
10/17/2024		Total 32003			49,788.00
10/17/2024	COW000	32004	The Cow	NNO- Italian Ice	1,310.00
10/17/2024		Total 32004			1,310.00
10/17/2024	DEL015	32005	DeLeon & Stang, LLC	FY24 Audit	21,700.00
10/17/2024		Total 32005			21,700.00
10/17/2024	ECK000	32006	Ecker's Lawn Service, LLC	Mowing - Parks	5,500.00
10/17/2024		Total 32006			5,500.00
10/17/2024	FUE000	32007	Fuelman	Police Fuel	1,757.52
10/17/2024		Total 32007			1,757.52
10/17/2024	KEL005	32008	Kelly & Associates Insurance Group	Health Insurance	33,139.57
10/17/2024		Total 32008			33,139.57
10/17/2024	MAR014	32009	Maryland Transportation Authority	Toll Payment - B1531137843103	6.00
10/17/2024		Total 32009			6.00
10/17/2024	ONE000	32010	One Call Concepts, Inc.	Miss Utility Tickets	147.26
10/17/2024		Total 32010			147.26
10/17/2024	POT000	32013	Potomac Edison	108 Wildflower St - Street Lights	63.49
10/17/2024	POT000		Potomac Edison	119 YORK STREET ELECTRIC	689.23
10/17/2024	POT000		Potomac Edison	160 Colbert -Street Electric	12.66
10/17/2024	POT000		Potomac Edison	4140 SELLS MILL ROAD	998.41
10/17/2024	POT000		Potomac Edison	Colbert St Lot 270 -Street Lights	57.73
10/17/2024	POT000		Potomac Edison	Electric - 2 Canoe	11.50
10/17/2024	POT000		Potomac Edison	Electric - 1 W Taney Ct	12.32
10/17/2024	POT000		Potomac Edison	Electric - 107 E Baltimore St	229.98

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/17/2024	POT000		Potomac Edison	Electric - 168 Bentley St	65.37
10/17/2024	POT000		Potomac Edison	Electric - 171 Grand Dr - Street Light Meter	21.76
10/17/2024	POT000		Potomac Edison	Electric - 176 Carnival Dr - Street Lights	33.66
10/17/2024	POT000		Potomac Edison	Electric - 199 Bentley St	30.86
10/17/2024	POT000		Potomac Edison	Electric - 212 Morning Frost St	52.21
10/17/2024	POT000		Potomac Edison	Electric - 3A Hayride Ln	1,077.18
10/17/2024	POT000		Potomac Edison	Electric - 5 Warehouse Aly	5.18
10/17/2024	POT000		Potomac Edison	Electric - 545 Trevanion Ter	12.06
10/17/2024	POT000		Potomac Edison	Electric - 722 Clubside Dr - Pump Station Carroll Vista	1,173.23
10/17/2024	POT000		Potomac Edison	Electric - 9 Bowie Mill Ave	30.63
10/17/2024	POT000		Potomac Edison	Electric - Dunkle Ct	13.60
10/17/2024	POT000		Potomac Edison	Electric - Monocacy Cir	76.12
10/17/2024	POT000		Potomac Edison	Electric - Street Lights - Kenan St	35.65
10/17/2024	POT000		Potomac Edison	Electric - WWTP/3200 WHIPPOORWILL DR	281.84
10/17/2024	POT000		Potomac Edison	McCullough St	27.80
10/17/2024	POT000		Potomac Edison	STREET ELECTRIC	65.18
10/17/2024	POT000		Potomac Edison	Street Electric -307 Hibiscus St	51.53
10/17/2024	POT000		Potomac Edison	THP Park	52.35
10/17/2024	POT000		Potomac Edison	Water Run St- Street Electric	98.81
10/17/2024	POT000		Potomac Edison	WHIPPORWILL DRIVE	11,885.57
10/17/2024		Total 32013			17,165.91
10/17/2024	SOU000	32014	Southern States Coop., Inc.	Streets Electric/Fuel	15.39
10/17/2024		Total 32014			15.39
10/17/2024	VER016	32015	Verizon	City Fiber Connect	1,255.71
10/17/2024		Total 32015			1,255.71
10/18/2024	MAR068	EP0000000017589	Maryland State Retirement Agency	PGU Employee Contributions	3,054.48
10/18/2024		Total EP0000000017589			3,054.48
10/18/2024	KTB000	INV 736753	KTBS Payroll	KTBS Payroll Processing	186.69
10/18/2024		Total INV 736753			186.69

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/18/2024	KTB000	KTBS PR 10.18.24	KTBS Payroll	Net Payroll	78,802.96
10/18/2024	KTB000		KTBS Payroll	PAYROLL PPE -	<u>33,498.68</u>
10/18/2024		Total KTBS PR 10.18.24			112,301.64
10/18/2024	CHE015	PPE 10.10.24	Chesapeake Employers	Worker's Comp Disbursement	<u>3,946.44</u>
10/18/2024		Total PPE 10.10.24			3,946.44
10/24/2024	AER000	32016	Aerzen USA Corporation	Sewer Contract	<u>7,309.77</u>
10/24/2024		Total 32016			7,309.77
10/24/2024	CAR022	32017	Carroll County Commissioners	Refuse Removal	<u>14,662.89</u>
10/24/2024		Total 32017			14,662.89
10/24/2024	CAS001	32018	CASH	Petty Cash -Police 10/11/2024	<u>135.16</u>
10/24/2024		Total 32018			135.16
10/24/2024	CIN000	32019	CINTAS CORPORATION	AED	135.00
10/24/2024	CIN000		CINTAS CORPORATION	Rental & Maintenance - First Aid Kit	<u>142.94</u>
10/24/2024		Total 32019			277.94
10/24/2024	CRO000	32020	Crouse Ford Sales, Inc.	Car Maintanance	<u>112.50</u>
10/24/2024		Total 32020			112.50
10/24/2024	ECO000	32021	Ecology Services Refuse & Recycling	Street Solid Waste/Recycling	<u>29,354.60</u>
10/24/2024		Total 32021			29,354.60
10/24/2024	FRA005	32022	Fraternal Order of Police	FOP Dues for 2024- 3QTR	<u>816.00</u>
10/24/2024		Total 32022			816.00
10/24/2024	FUE000	32023	Fuelman	Police Fuel	<u>496.56</u>
10/24/2024		Total 32023			496.56

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/24/2024	INF000	32024	Infopathways, Inc.	Network Support	<u>1,044.45</u>
10/24/2024		Total 32024			1,044.45
10/24/2024	KEL015	32025	Bernard Kelly	Water Uniform	<u>159.99</u>
10/24/2024		Total 32025			159.99
10/24/2024	LOC000	32026	Local Government Insurance Trust	Street Sweeper - add to insurance	<u>226.00</u>
10/24/2024		Total 32026			226.00
10/24/2024	MTB000	32027	M & T Bank, Trustee for CDA	CDA 2004 Series A	<u>4,857.23</u>
10/24/2024		Total 32027			4,857.23
10/24/2024	MTB000	32028	M & T Bank, Trustee for CDA	CDA 2014 Series A	<u>86,851.40</u>
10/24/2024		Total 32028			86,851.40
10/24/2024	MUL000	32029	Multicorp, Inc.	Monthly Office Cleaning	<u>1,432.08</u>
10/24/2024		Total 32029			1,432.08
10/24/2024	POT000	32030	Potomac Edison	City Hall & Annex Electric	1,511.15
10/24/2024	POT000		Potomac Edison	Headstart & Park Electric	1,551.38
10/24/2024	POT000		Potomac Edison	Police Electric	1,417.34
10/24/2024	POT000		Potomac Edison	STREET ELECTRIC	7,191.41
10/24/2024	POT000		Potomac Edison	WATER ELECTRIC	<u>7,212.30</u>
10/24/2024		Total 32030			18,883.58
10/24/2024	SOU000	32031	Southern States Coop., Inc.	Streets Gas	<u>100.63</u>
10/24/2024		Total 32031			100.63
10/24/2024	VAC000	32032	Lorena Vaccare	Tails of Taneytown prizes	<u>259.35</u>
10/24/2024		Total 32032			259.35
10/24/2024	Val005	32033	Valley Ridge Supply Co	Street Vehicle Repair	<u>2,996.09</u>
10/24/2024		Total 32033			2,996.09

City of Taneytown
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Document Date	ID	Check Number	Payee	Transaction Description	Check Amount
10/24/2024	VER010	32034	Verizon Wireless	Cell phones	554.33
10/24/2024	VER010		Verizon Wireless	MDT Data	<u>520.13</u>
10/24/2024		Total 32034			1,074.46
10/24/2024	VER015	32035	Verizon Connect Inc.	Fleet Managment	<u>226.85</u>
10/24/2024		Total 32035			226.85
10/24/2024	WES025	32036	Westminster Security Company, Inc.	Monitoring Fee- Memorial Park @Shop and Pole Barn	<u>173.94</u>
10/24/2024		Total 32036			173.94
10/24/2024	WEX000	32037	Wex Bank	Public Works Fuel	<u>2,698.67</u>
10/24/2024		Total 32037			2,698.67
10/24/2024	WSR055	32038	Jeffrey Joeson	Return of Pavillion Reservation Fees	<u>75.00</u>
10/24/2024		Total 32038			<u>75.00</u>
Report Total					<u><u>604,206.58</u></u>



CITY OF TANEYTOWN

17 E. Baltimore Street
Taneytown, MD 21787
410-751-1100 Telephone
410-751-1608 Fax
info@taneytownmd.gov Email



SPECIAL EVENT PERMIT APPLICATION

Use this application form for any event in City-owned parks:

- Requiring more facility use than a standard pavilion reservation;
- Open to the public (certificate of insurance required; see below).

Attach additional information as necessary to include all event details (i.e., location, entertainment, etc.).

Name of Applicant Vicky Wilmer
Street Address 52 N. Houcksville Rd
City Hampstead State MD Zip 21074
Telephone 443-340-7703 Email wilmer vicky@gmail.com
Name of Organization National Capital Region Early Ford V8 Club
Street Address of America
City _____ State _____ Zip _____
Telephone _____ Email _____
Nonprofit? ☐ Yes ☒ No If Yes, Nonprofit Status / ID No. _____
Type of Gathering / Name of Event Car Show
Location Taneytown Memorial Park
Map of proposed location with event perimeters outlined must be included with application.
Date(s) Sunday, May 18, 2025 Time(s) 7 AM - 2 PM
Anticipated Number of Persons Attending 150 - 200
Plans for Crowd Control / Traffic Control / Parking club members will direct cars & parking

Will food be served? ☒ Yes ☐ No
[If yes, Applicant must have approval from Health Department.]

Will alcoholic beverages be served?
☐ Yes ☒ No
Beverage License No. _____

Will entertainment be provided? ☒ Yes ☐ No

If yes, entertainment type (music, magic, face painting, etc.) and performance time(s) _____

dj with speaker & music

Name of Performer/Agent/Representative _____

Street Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

Athletic Field Reservation Request [Rental Rate: \$30.00 per Hour, per Field]

Field(s) Requested _____ Park _____

Date(s) _____ Purpose _____

OFFICIAL USE ONLY Field(s) Available? ☐ Yes ☐ No Initialed _____

REVIEWS AND APPROVALS – OFFICIAL USE ONLY

Taneytown Department of Parks and Recreation Use

Permit Fee Paid 10/18/24 Form of Payment/Number OK # 2612

Security Deposit Paid 10/18/24 Form of Payment/Number OK # 2613

Permit No. Issued _____ (if approved by Mayor and City Council)

Post-Event Inspection Date / Initials _____ / _____

Inspection Notes: _____

Security Deposit Eligible for Return? _____ Date Returned _____

Taneytown Department of Public Works Use

Reviewed by: Kevin Smek Date: 10/21/24

Signature: [Signature]

Comments: _____

Taneytown Police Department Use

Reviewed by: Max [Signature] # 009 Date: 10-21-24

Signature: [Signature]

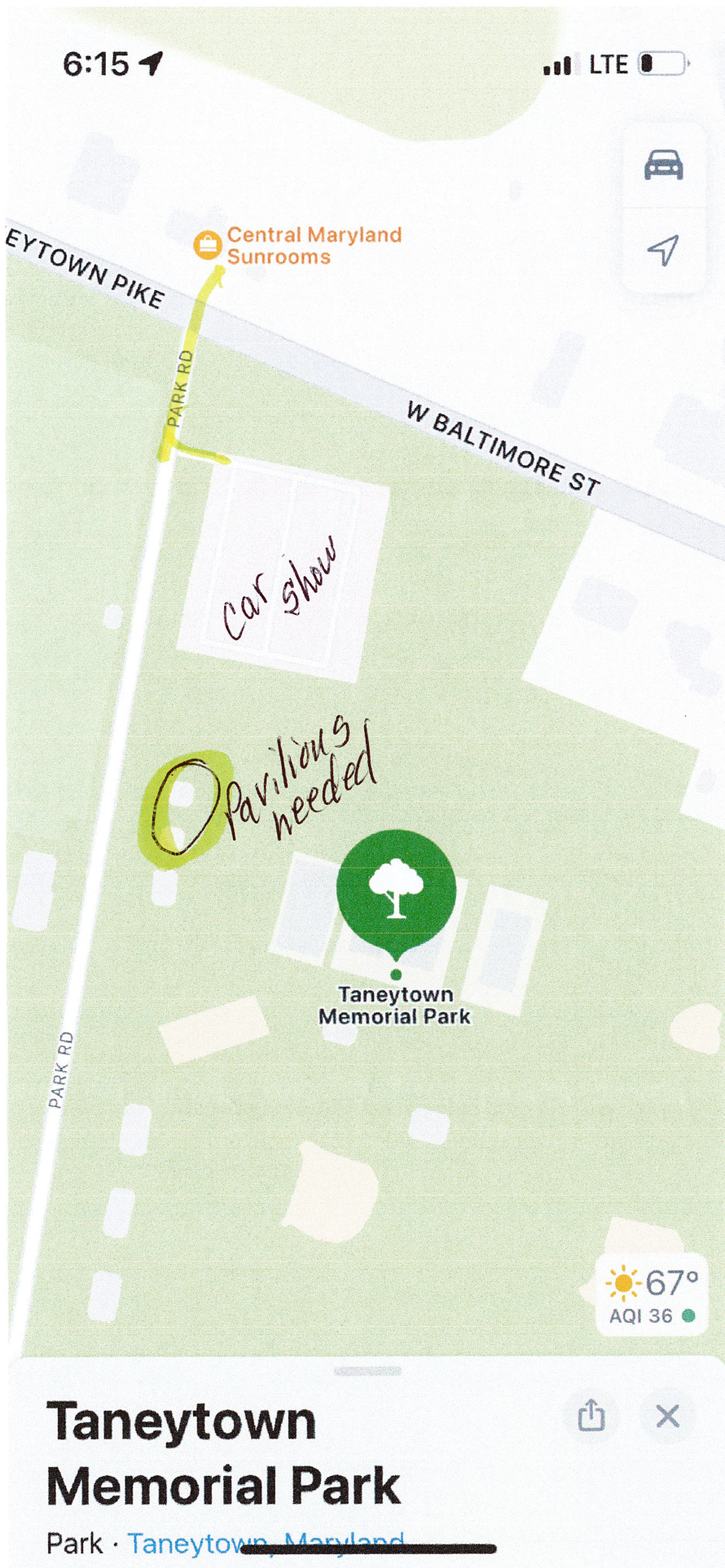
Comments: _____

Taneytown Mayor and City Council Use

Approved? _____ Yes _____ No Date of Council Meeting: _____

Signature: _____, Mayor of Taneytown

Comments / Conditions: _____



**INSPECTION AND MAINTENANCE AGREEMENT
OF
STORMWATER MANAGEMENT FACILITIES**

THIS INSPECTION AND MAINTENANCE AGREEMENT OF STORMWATER MANAGEMENT FACILITIES (*Agreement*), is made this day of September, 2024, by and between JCK & D Antrim LLC, and JMSG, LLC (Grantor), owners of the property described below (*Property*) and the City of Taneytown, Maryland (City).

RECITALS

The Grantor has constructed the following described stormwater management facility (*SWM Facility*) on the Property:

Property Address: 40 Antrim Blvd

Recorded Plat No./Deed Reference: 5109/213, 4748/613, 5246/481

Name, Number or Location of Stormwater Management Facility: Micro bio-retention facilities 1 through 4, all located at 40 Antrim Blvd

The parties acknowledge that the Stormwater Management Ordinance for the City of Taneytown, Maryland (*Ordinance*) requires owners of stormwater management facilities to provide for certain maintenance and repair of such stormwater management facilities, and periodic inspections of the SWM Facility by the City to ensure compliance with the Ordinance.

NOW THEREFORE, in consideration of the promises and covenants contained herein the parties do hereby agree and acknowledge:

1. The Grantor represents that it has full authority to execute deeds, mortgages and other covenants concerning the Property and is possessed of all rights, titles, and interests in the Property. This Agreement and covenants contained herein shall run with the land, shall bind the Property and all properties served by the SWM Facility and shall be binding on the Grantor, their heirs, executors, successors, and assigns, subsequent owners of the Property, their heirs, executors, successors, and assigns, and all owners of properties, present or subsequent, served by the SWM Facility, their heirs, executors, successors, and assigns.
2. The Grantor shall provide for the maintenance and repair of the SWM Facility to ensure that it remains in the same or better condition as it existed on the date that the SWM Facility received as-built approval from the City of Taneytown and that it remains in proper working condition and repair in accordance with approved design standards, rules and regulations, applicable laws, the Ordinance, and the construction plans approved by the Planning Commission of the City of Taneytown, dated 01/07/2013 (*Plans*). The Grantor shall be responsible for continuing maintenance of the facilities (both structural and non- structural), including but not limited to performing necessary repairs, landscaping, mowing, cleaning and sediment removal, trees, shrubs, debris and trash removal and grass cutting so that

the facility function is preserved. Erection of structures, including but not limited to fences, retaining walls, and sheds, or any earthwork which could result in redirection of surface runoff within the facilities is prohibited.

3. If necessary, the Grantor shall levy regular or special assessments against all present or subsequent owners of property served by the facility to ensure that the facility is properly maintained.

4. The Grantor hereby grants to the City, its agents and contractors the right of entry at reasonable times and in a reasonable manner for the purpose of inspecting, operating, installing, constructing, reconstructing, maintaining, or repairing the SWM Facility, or enforcing the terms of this Agreement.

5. Should the Grantor fail to maintain or repair the SWM Facility or correct any defects within thirty (30) days after written notice from the City, the City is authorized to perform the necessary maintenance or repairs and may assess the Grantor and the owners of any properties served by the facility for the cost of the work and any applicable penalties. Said assessment shall be a lien against the Property and all properties served by the facility and may be placed on the property tax bill of the Property and said other property and collected as ordinary taxes by the City.

6. The Grantor shall maintain perpetual access from public rights-of-way to the facility for the City, its agents and contractors.

7. The Grantor shall indemnify, hold harmless, and defend the City, its agents and contractors from any and all claims, suits, rights, judgments, etc. resulting from injuries, including death, damages and losses sustained by any persons or property arising from the construction, maintenance, and use of the SWM Facility.

8. This Agreement does not grant the public in general any right of access to or any right or use in any of the above-described land.

9. The City shall record this Agreement in the Land Records of Carroll County, Maryland.

10. This Agreement and the obligations herein shall not be assignable without the prior written approval of the City, except for the initial transfer of the Property from the Grantor who is the developer of the property, unto the association of the development, if any.

11. This Agreement constitutes the entire agreement and understanding of the parties. There are no other promises or other agreements, oral or written, express or implied between the parties other than as set forth in this Agreement or referenced herein. No change or modification of, or waiver under, this Agreement shall be valid unless it is in writing and signed by authorized representatives of the Grantor(s) and the City. Neither party's waiver of the other's breach or violation of any term, covenant or condition contained in this Agreement shall be deemed to be a

waiver of any subsequent breach or violation of the same or any other term, covenant or condition in this Agreement.

12. This Agreement was made and entered into in the State of Maryland and is to be governed by and construed under the laws of the State of Maryland. If any provision of this Agreement shall be determined to be invalid or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and every provision of this Agreement shall remain in full force and effect and enforceable to the fullest extent permitted by law.

13. The Recitals are hereby incorporated as substantive provisions of this Agreement.

14. Nothing contained herein shall relieve the Grantor or its heirs, personal representatives, successors, or assigns of the obligation to pay real estate taxes or to comply with any applicable City, County or State law, ordinance or regulation.

WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and their seals affixed as of the day and year first above written.

[SIGNATURE PAGES TO FOLLOW]

JCK&D ANTRIM, LLC

Witness:

Sherry Kidd

[Signature]
Name: John C Kirby Jr
Title: Secretary/Treasurer

PA Adams
STATE OF ~~MARYLAND~~, ~~CARROLL~~ COUNTY, TO WIT:

I HEREBY CERTIFY that on this 27 day of September, 2024, before me, the subscriber, a Notary Public, in and for the State and County aforesaid, personally appeared John Kirby Jr duly elected Mayor of the City of Taneytown, Maryland, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

Witness my hand and Seal

[Signature]
Notary Public

My Commission expires: 09.06.2026

Commonwealth of Pennsylvania - Notary Seal
Jamie L. Greenholt, Notary Public
Adams County
My commission expires September 6, 2026
Commission number 1235036
Member, Pennsylvania Association of Notaries

JMSG, LLC

Witness:

Gina McClelland

Sean M. Gavigan
Name: *Sean M. Gavigan*
Title: *President*

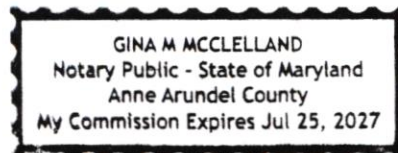
STATE OF MARYLAND, CARROLL COUNTY, TO WIT:

I HEREBY CERTIFY that on this 07th day of October, 2024, before me, the subscriber, a Notary Public, in and for the State and County aforesaid, personally appeared *an adult Individual* *Sean M. Gavigan* *GM* duly elected Mayor of the City of Taneytown, Maryland, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

Witness my hand and Seal

Gina McClelland
Notary Public

My Commission expires:



ATTEST:

CITY OF TANEYTOWN, MARYLAND

Clara Kalman Clerk

, Mayor

Approved as form and legal sufficiency:

Jack A. Gullo Jr., City Attorney

STATE OF MARYLAND, CARROLL COUNTY, TO WIT:

I HEREBY CERTIFY that on this ____ day of _____, 2024, before me. the subscriber, a Notary Public, in and for the State and County aforesaid, personally appeared _____ duly elected Mayor of the City of Taneytown, Maryland, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

Witness my hand and Seal

Notary Public

My Commission expires:

This instrument has been prepared under the supervision of the undersigned, an attorney duly admitted to practice before the Court of Appeals of Maryland.

Jack A. Gullo Jr., City Attorney

After Recording return to:
Jack A. Gullo Jr., Esquire
PO Box 299
New Windsor, Maryland 21776

Memorandum

To: Mayor, and Council

From: Jim Wieprecht, Kevin Smeak

Date: October 31, 2024

Re: City Office Roof and Exterior Repair

As you are aware, the City planned, through our Capital Improvement Program, to replace the roof of both connected City office buildings this fiscal year, and rehabilitate or replace the cupola on the former fire house building. The project was estimated to cost approximately \$150,000. That figure was based on quotes to replace the roof the City received in years after the coming need was identified, but funding was not planned. A rough estimate was added for cupola repairs when the CIP was developed. In August and September multiple leaks occurred near the cupola and where the two buildings are joined, causing interior damage.

The City recently entered into a cooperative procurement agreement with the Maryland Department of General Services as you may recall. Following the recent leaks the City bumped up the priority of the project and utilizing this program, scheduled meetings with a participating contractor, through the Gordian Group Inc. who serves as project manager for work under the agreement. The contractor through the program is Dynamic General Contracting LLC.

Prior to the scheduled visit with Dynamic, we (DPW and the City manager) discussed other exterior repairs to the buildings that have been deferred, particularly above the ground floor of the buildings. These repairs include masonry work, replacing several windowsills on the second floor, repairing or replacing and painting exterior trim in the fascia and soffit area, and new down spouting. The method by which the two buildings were originally connected has been noted as somewhat problematic in recent years, particularly when viewed through the lens of today's best construction practices. The work proposed will also improve, at least at the roof level, the 'bridge' between the two buildings. While onsite, Dynamic did climb to the cupola to inspect it, however the amount of rot remains unknown, and we won't know the extent of that until work begins removing some surface materials.

One item that was overlooked when initially planning for the project was the expense related to removal and replacement of the outdoor HVAC units above the Planning & Zoning office. To replace the flat roof on the single-story portion of the building, there isn't a practical way to lift units and work beneath them, and doing so would put line sets to the indoor units at risk. This portion of the project is roughly \$30,000, with six units to be removed and reinstalled, systems purged and charged etcetera.

The proposal to complete this exterior work including both roofs is \$246,841.31, which is indeed considerably more than our planned CIP project. The City treasurer has been consulted regarding the prospective increase of the project and has determined that the City does have the ability to fund the project without adverse impact, though we will need to incorporate the project costs into our midyear budget amendment. We recommend moving forward by completing the additional exterior repairs while replacing the roofs to reduce overall costs associated with mobilization,

scaffolding and equipment rentals that we would incur if we pursued the 'non-roof' related repairs at a later date. We respectfully request the Mayor and Council approve Dynamic General Contracting LLC's City Hall Roof Replacement proposal for \$ 146,841.61.